(16)

G. M. 1908

299 of 08

Sl. No. 1

"Revision of the Ministerial Establishment attached to the Private Secretary to His Highness the Maharaja"

Previous references.

G.M. **File No.** 299-08

1908-9

Serial Nos. 1

(Genl. Bis)

Later references.

G.M. 141-09 861-2
(E. Aug:09)

G.7-319-11 881-5

fm 222-12 881-2
G.7 91-12 881-3 7 Mar 13
G.7 91-13-A-1-3
P.P 15-28-12 13
P.P. 15-28-14, 19

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1

Part B. for April 1909.

SUBJECT.

Revision of the Ministerial Establishment attached to the Private Secretary to His Highness the Maharaja.

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1. To the Comptroller & Private Secretary to HH the Maharaja
No. G. 6164-5 of 28.4.09.

Sanctions with effect from 1.7.09 a revised scale of Establishment for the office of the Private Secretary to HH the Maharaja and directs that the local allowance sanctioned will be in lieu of travelling allowances the officials are entitled to; but that in cases where officials go in advance to make arrangements for tours they will draw Railway fare & other actual expenses under the rules with no daily batta.

To the Financial Branch - No. G. 6166 of 28.4.09
Forwards a copy of the above for Confirmation.

S.R. 263-05

G.R.S.11] 1908-09

GENERAL AND REVENUE SECRETARIAT

(Gen. Rise.)

NOTES.

File No. 299.

FILE HEADING.

Revision of the Ministerial estt. attached to the office of the Private Secretary to H.H. the Maharaja.

From

No. Dated Received

Diary No. Enclos. Spare Copies Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

NOTES—First sheet.

GPB—30,000—3-4-07.

D.O. Nom No: 1321 (2

DC No 118
Enc 1

Prio 552 pgs

PRIVATE SECRETARY MYSORE

Mysore,

15-3-9

Dear Mr. Madhava Rao

His Highness desires me to forward herewith a memorandum drawn up by the Asst Private Secretary on the work of the establishment of this office, containing recommendations for improving the position of the members of the establishment and for the addition of two clerks. The memorandum has been prepared in consultation with myself and entirely represents my own opinion. His Highness has also to say considered the proposals suitable the grant of a local allowance in lieu of travelling allowance will save a great deal of trouble and be more suitable to the circumstances of an establishment such as this than the ordinary regulations. In order that members of the establishment have to go ahead to make preparations, it is suggested that they should draw railway fare or other actual expenses under the ordinary rules, but no daily bhatta.

To Council V

I am to request that the matter may be put in train and that orders may be issued for the regularisation of pay and the entertainment of the additional hands from the 1st July next.

Yours sincerely

S Madhava Rao

MEMORANDUM.

The Private Secretary's office was opened on 8-8-1902 with only two ministerial hands costing ₹175/-p.m. Consequent on the increase of work, due to arrangements required to be made in connection with His Highness' annual moves between Mysore, Bangalore and Ooty besides other trips and tours, both within and outside the province, in particular, an additional hand at ₹30-4-50 p.m. was sanctioned on 20-11-1903. The services of Singrachar having had to be placed at the disposal of the Yuvaraja's Tutor in March 1905 another hand was taken on in his place and the scale also revised as sanctioned in the G.O. of 4-4-1905. This arrangement continued till October that year, when the services of H.Venketsubbaiya, who was Manager, were dispensed with. To suit altered conditions, the scale was once again revised, making provision for a ministerial staff of four hands, with progressive salaries, aggregating ₹120/-minimum and ₹195/-maximum. The office at present consists of four hands at a monthly cost of ₹/53/-. The work has steadily increased from year to year, and a perusal of the comparative statements made at the close of every successive official year will bear ample testimony to this. Much of the work is also of a highly confidential nature and the moral responsibility is indeed great. Every trip and tour of his highness, as well as those of Her highness the Maharani C.I., the Yuvaraja and other members of the family are invariably arranged in this office and the work entailed is often quite heavy and always responsible owing to its nature. As to how this has been done, it is not for me to say, though, I may be permitted to add that I could not expect or hope to be better served. They have done the duties allotted to them most ungrudgingly, loyally and cheerfully. For the greater part of the year, the work is so heavy that the men work on an average day of nearly eleven hours. To this office, unlike most others, there is no slack season and leave of absence is very sparingly granted. Service in this office entails frequent and long absences from home and head-quarters, which means sacrifice, to some considerable extent, of one's own private affairs. Further, the men have to clothe themselves becomingly, and this, is a serious drain on their very slend

resources. All factors considered together, I am of the humble opinion that their case is one which is deserving of favourable, if not generous, treatment. I am also of the opinion that an increase to the numerical strength is urgently called for. If these views are generally accepted, I would propose a revision of the present scale on the lines detailed below:-

PRESENT		PROPOSED		Local allowance
1. Manager	50--5--75	1.Manager	75--5--125 +	30/-
2. Sheristadar	30--4--50	2.Sheristadar	50--5---75 +	25/-
3. Accountant	25--4--45	3.Accountant	30--4---50 +	15/-
4. Clerk	15--2--25	4.Clerk	25--4---45 +	15/-
		5.Clerk	20--4---40 +	10/-
		6.Clerk	20--4---40 +	10/-

The average cost per mensem ~~xxx~~ is ₹170/-at present, but, as proposed, it will be ₹336/-, which means a net increase of ₹160/-. Though this may at first sight appear to be liberal, yet, it will really not be the case for with only four hands the sanctioned cost of the establishment was ₹272/- even in 1905, when work was by no means what it is now. While about it, I may be permitted to remark, that in former times when trips and tours were arranged by the then Dewan's office, the expenditure incurred was abnormally high, for at least, one Asst. Commissioner, two if not three, clerks and half a dozen menial servants used to be on deputation for this purpose for nearly four months, if not more! Further, the expenditure was not regulated, and in fact, regular accounts were never maintained. As for adjustment, it used to be a matter of years. So far as His Highness' trips and tours are concerned, this is all past history however.

It will be seen that local allowances have also been proposed, but then, they are meant to be in lieu of, and not in addition to, the ordinary travelling allowances, for, in the case

of these men it is often found to be very inconvenient to make any claims under the rules regulating the latter. They invariably travel in special trains and are also found both board and lodging at Palace expense and as such, it seems most desirable that claims under the T.A. Regs. are not permitted to be made. An exception is, however, necessary to be made on occasions when such conditions do not prevail e.g. when men are deputed to go and make advance arrangements in connection with trips and tours and the regular annual moves &c.

Ruel

Kenya 15.3.09

G. R. S. 12]
General and Revenue Secretariat.

File No. of 190

(6

Serial No.

Forwarded to Financial Branch
(Sir H Stuart to circulate to Council as ordered by the Senior) as a question of revision of establishment & undrawn
20-3-09

It would appear from Mr Macnaghten's letter that the proposals have recd. the sanction of His Highness and para 2 of the same letter also requires the issue of orders giving effect to the revision
20-3-09
Fin Secy)

H Stuart No 757

23/3/09

Circulate to Council as directed by the Senior
20.3.09
20-3-09

C906
26/3/09

Orders may issue accordingly
26 March
27/3/09
Senior
27-3-09

GPB—50,000—13-5-08

Serial No.

The action of the Financial Department is apparently regulated on no principle. In some cases they take upon themselves to criticize the necessity for any extra establishment and in others they take the opinion of the Department concerned as final.

I shall be glad to have the Financial Secretary's own opinion recorded in this matter.

29/3/09

29/3/09

The principle on which the Finance Deptt acts in cases like this is this: The necessity for additional establishment or increased expenditure on establishment is held primarily to be one for the administrative Deptt to consider. But so long as the question of necessity is not finally decided and the Finl Deptt from considerations of general principle, analogous cases &c has reasonable grounds to doubt the necessity with reference to existing financial conditions, such grounds are stated in order that they may be considered in deciding finally whether the necessity exists.

In this case the question of necessity

GPB—50,000—13.5.08

Serial No.

has been finally decided by His Highness and the additional expenditure involved is not so large as to affect the general financial situation of the State. Under these circumstances further Discussion in the Finance Deptt is not considered necessary.

29/3/09

Dewan)

250/
29.3.09

P.T.O.

GPB—50.000—13-5-08

(10

G.R.S. 15]

Facing sheet for Cases included in the schedule appended to Notification No. 36 of the 8th. Aug. 1902.

GENERAL AND REVENUE SECRETARIAT.

Subject— Revision of establishment of the office of the Private Secretary to His Highness the Maharaja.

	Date	Initial of Officer himself or responsible Deputy.
Received in the Secretariat		
Submitted to Secretary		
Submitted by Secretary to Dewan or Councillor in charge		
Returned to Secretary		
Circulated by Secretary for Council ...	20.3.09	
Forwarded by 1st Councillor	26.3.09	
Forwarded by 2nd Councillor	27.3.09	
Received in Secretariat	— Do —	
Considered in Council		
Submitted to the Dewan	27.3.09	
Submitted to His Highness		
Orders passed by His Highness		
Final Orders issued		
Circulated to Councillors		
Passed on by the Councillor		
Returned to Secretary by Councillor...		

GPB—1,000—31-3-06.

(12

Maconochie's letter. His Highness' final formal sanction is now required and solicited.

Otto Bapoy

P.T.O

Record of Cases submitted for the Orders of His Highness the Maharaja.

Subject.

21/13.4.09

Revision of establishment of the office of the Private Secretary to His Highness the Maharaja.

832.

Order.

Sanctioned

~~KRW~~

19/4/09

Seen
21/4

KRW
21/4/09

2-5

2-5

Seen
Hapoor

B V D 21/4/09
Kaur Partap Singh Regd. early.

dB
21/4/09

(14

G. R. S. 12]
General and Revenue Secretariat.

File No. 299. of 190 09

Serial No.

Pris 552.

Draft sent is Subd.
29/4
28/4

Issue
CSB
29/4/09

1. To the Comptr & Priv Secy to His Highness the maharaja. No 96164-S dy 28-4-09. Sanctions with effect from 1-7-09. a revised scale of estt. for the Office of the Priv Secy to His Highness the maharaja. and directs that the local allces sanctioned will be in lieu of the travelling allces the Officials ~~are~~ are entitled to, but that in cases where Officials go in advance to make arrangements for tours, they will draw railway fare both actual expenses under the rules with no daily batta.

To the Financial Branch. No 96166 dy 28-4-09. Forward a copy for confirmation

NOTE—Contn. sheet.

GPB—50,000—18-5-06

G.R.S. 28]

Confd
No 26792 4 Chun 12
GR 4664-08
8/6-5-09

1

File No.

Serial No.

Diary No. of letter replied to

Proceedings of the Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE SECRETARIAT.

( )

READ.—

, *the* 190

Date of issue 28.4.09.

Signed by Mr. C. S. Balasubramanya

G 6164-5

Gm 299-08-1

ORDER ~~THEREON~~.—No.

In modification of the Scale of establishment fixed for the office of the Private Secy to H.H. the Maharaja in Govt orders No. GL 3122-3/G.T. 13405, dated the 15th November 1905, Govt are pleased to sanction

P.T. over

Rec B

SUBJECT

MGCPB—20,000—24-2-05

On. 7/5

the following revised scale with effect from the 18th July 1909.

The alterations, noted in the subjoined Statement, in the number and emoluments of the ~~establishment~~ officials thereof:

Present Scale		Revised Scale.		
Designation	Pay Rs.	Designation	Pay Rs.	Local allowance Rs
1. Manager —	50-5-75	1. Manager	75-5-125	30
2. Shorthand —	30-4-50	2. Shorthand	50-5-75	25
3. Accountant —	25-4-45	3. Accountant	30-4-50	15
4. Clerk —	15-2-25	4. Clerk	25-4-45	15
		5. do.	20-4-40	10
		6. do	20-4-40	10.

2. The local allowance sanctioned above will be in lieu of the travelling allowance that the Officials are entitled to under the ~~ordinary rules, which will be allowed to them~~ Mysore Service Regulations. In cases, however, where the Officials ~~they have to~~ go in advance to make arrangements for tours, they will receive railway fare and other actual expenses under the ordinary rules, but no daily batta.

27/4

for Sec to Govt. 96166

bms

To
1) The Private Secy to H.H. the Maharaja
2) The Comptroller
Copy to the Finl Branch for confirmation.